

Funding
Application
Form

Individual Artist Awards Scheme 2019



Artist Support Awards Scheme 2019

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Background

Wicklow County Arts Office established the Artists' Support Award Scheme in 2013. Over the last number of years, the Arts Office has developed a series of approaches to support: the artist; arts participation; and artform development. These have been realised through the extension of projects and programmes which have seen the Arts Office act in varying roles of production, collaboration, curation and commissioning. In recent years the Arts Office has moved away from a programmed response to artists' professional development, instead resourcing artists directly through awards and commissions. In this way, we intend to: consolidate the role of the Arts Office in strategically cultivating the arts; produce new and exciting work in the county and remain ambitious about what is possible.

It is our intention through the extension of this Support Scheme, that artists or artist collectives living/ based in County Wicklow may propose projects which will nurture their practice, create connectivity, generate new perspectives and voices within the cultural life of the county and support a diversity of approach.

Our established track record of supporting artists includes offering artist residencies, creating timebased network supports and mentorship development initiatives, grants and bursaries and the Artlinks initiative. These combined have led to significant platforms, outcomes and in some cases career shifts for professional artists. This Support Scheme will facilitate artists to identify and seek support for the development of their practice in a way which meets their specific needs at a particular point in time. For further information on the work of the Arts Office in relation to artist development and projects, please refer to the website www.wicklow.ie/artsoffice



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Objectives

The objective of this Support Scheme is to assist artists to develop their practice. We want the awards to make a significant contribution to the professional life of artists from, or living in, County Wicklow.

Awards are primarily offered to assist artists at all stages of their careers in the development of their art practice. The purpose of the awards is to allow artists working in any context to realise a specific body of work/training to this end. Proposals can include participation on short-term courses, specialist workshops, mentorship's etc, but it is not intended to fund third-level or on-going study. The intention is to offer artists time to undertake residencies or buy time to develop or research a new body of work, with a particular focus on career development.

Professional practicing artists working in any artform, discipline or genre are eligible to apply to this scheme.

Applicants may apply for living costs, materials and in some cases, the hiring of services where they are intrinsic or necessary to the creative process or the production/ dissemination of work. However, these must not make up the majority of costs relating to the application.

Guidance Notes

The Support Scheme will allow an artist to propose a project which supports any of the following:

- The development a collective of professional artists/community of practice within the county
- The development/research phase of new work to be sited/situated in the county
- Interregional collaborations by County Wicklow based artists for work to culminate in presentation in the county
- Development and/or presentation of new work sited, and situated in the county which would have a significant impact on an artist's career development
- Where there is a demonstrable benefit to the artists' practice, the presentation of new work by a County Wicklow Resident Artist outside the county
- Short-term mentorship or educational development supports at post-graduate level

* Please ensure to check the notes under criteria in relation to artist eligibility, and clearly articulate which of the above your proposal relates to

** Applicants who are resident in the county for the last consecutive three year period are eligible to put in applications under purpose 1-6. In the case of artists from, but not resident within the county in the last three-year period, projects/supports must be applied for within criteria 1-4 only.



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Criteria

Applications will be assessed on the following basis:

- Artistic merit & practice
- Quality of ideas presented
- Track record of applicant artist
- Financial feasibility (with particular reference to evidence of other necessary finance already being secured)
- Adherence to the conditions and guidelines for application
- Benefit to the participating artists' practice

FULL SUBMISSION REQUIREMENTS CAN BE FOUND ON THE APPLICATION FORM CHECKLIST

Who is eligible to apply?

This award is available to all professional practising artists, in all art form areas/genres. To be eligible for an award the applicant must have been born in, or, resident in County Wicklow for a period of the last three consecutive 3 years.

Who is not eligible to apply?

- Undergraduates
- Anybody currently in full-time education
- Anybody who successfully received funding under this scheme in 2018.

How much may I apply for?

The maximum award offered is **€5,000** although awards are often made for much smaller amounts.

Please note that the average award made under this scheme in 2018 was in the region of €2,000.

The total fund for 2019 is in the region of **€17,000**.

You may not apply for

1. Full-time undergraduate education
2. Travel
3. Any project which already exists or funds which augment existing resources for a project already in train (this includes fees sought under creative, management or administrative areas)
4. Activities which are not in keeping with the intention of the award (indicated under PURPOSE OF THE SCHEME in the guidance notes)
5. Initiatives which form part of a competitive, charitable or fundraising context
6. Projects which fall under headings 5 and 6 indicated under PURPOSE OF THE SCHEME if you are from County Wicklow but have not been resident within the jurisdiction within the last three-year period consecutively

How to apply?

If you wish to apply for an award, please complete the following:

- Send the attached form together with a
- description of your project (up to three A4 pages maximum).
- Please also describe how an award under this Scheme will benefit your professional practice.
- C.V
- Information/ documentation which demonstrates your track record
- You must also supply (or be prepared to supply in the event of being successful)
- Tax Clearance Certificate
- Evidence of Public Liability Insurance

More information?

Questions may be directed to wao@wicklowcoco.ie
Make your subject line "Artist Supports 2019"

Return to:

Applications must be made in hard copy (email, pdf, fax copies will not be accepted).

Please send your application to:

Arts Office
Artist Supports 2019
Municipal District of Bray
Civic Offices
Main Street
Bray
Co. Wicklow.

Closing Date

Thursday February 14th 2019 @ 4pm



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Conditions

1. All awards are subject to the availability of funds. Awards maybe withheld or divided at the discretion of Wicklow County Council
2. Wicklow County Council must be credited in all publicity relating to the initiative which was granted funding under this scheme
3. Applications must be complete and have all relevant support enclosures as requested. Incomplete and/or late applications will be returned to applicants and will not be assessed
4. Successful applicants will be required to submit a short report and income and expenditure account of how the project has been realised
5. All applications must adhere to the guidelines indicated in the sections entitled Objectives and Guidance Notes respectively.
6. No emailed applications will be accepted and applicants should supply all support information together with the application form in one pack
7. All projects must take place in, or benefit the residents of County Wicklow save in the case of point 5 under the heading Guidance Notes. Applicants must clearly indicate their relationship with the County as per the Application Form.
8. Applicants must provide evidence that any organisational commitment referenced by the artist in support of their application, has been confirmed e.g. letters of support to show that a particular mentor is available or that an exhibition has been secured etc.
9. Projects must be realised in full before 31 December 2019
10. The following requests will not be considered: self-publishing within literature; CD production within music; materials within the visual arts (paint/canvas etc); bridging finance; final editing; or purchase of equipment.
11. Wicklow County Council will prioritise support for applicants based on the developmental potential for the artist conveyed within the application forms
12. Wicklow County Council reserves the right to review the Artist Awards Scheme at any time and as a result may make any changes necessary without any prior notice and at the Arts Office discretion
13. Applications will be assessed in late Feb/ early March 2019
14. Applicants shall be notified as soon as is practicable, however it is anticipated that the overall process from the date of advertisement to receipt of funds will take 8 weeks
15. Shortlisting may apply
16. A written acknowledgement will be sent to you to confirm receipt of your Application



Application Form

Please complete all sections of this form.

NOTE: You can complete this form in Adobe Acrobat.

When complete, use the File > Save As... command and include your name in the file title

Section 1

Name of artist(s)/partners

Lead contact name

Lead contact email

Lead contact phone

Years practising as a professional artist

PPS Number

Address for correspondence

Principle art form(s)/discipline(s)



Section 1 continued

Please clearly indicate your residency status in relation to County Wicklow:

I confirm that I have been resident in County Wicklow for the last three consecutive years
I am from County Wicklow but currently reside outside of the County for post-graduate educational purposes
I am from County Wicklow and my application clearly demonstrates a link to the county as required under the Purpose of the Artist Support Scheme 1-4

Confirmed additional support (please supply documentation to substantiate additional support)

Timeline for project

Location of project

Tax Clearance Certificate enclosed

Public liability insurance

Yes

No

Yes

No

Please give a summary below (no more than 500 words) as to which area your application best fits in relation to the section **Purpose of the Scheme** within the guidance notes provided



Section 2 - Budget Information

Please supply the following:

Please attach a detailed budget

Please provide us with a typed statement (no more than two A4 pages) describing your project and how this award will benefit your professional practice.

Please also supply a CV and samples/examples of your previous work.

Expenditure/Estimated Costs of Proposal	Amount (€)
Projected Income	

Expenditure	Cost (€)
Artist Fees	
Other Fees	
Administration Fees	
Other	
Total Expenditure/Costs	

Amount Requested from Wicklow County Council	Amount (€)
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Section 3 - Documentation & Declaration

Please submit the following compulsory information together with your application form. We strongly advise applicants to consider supporting their application so as to allow the panel come to a wholly informed decision. Tick as appropriate all relevant other information supplied.

Compulsory	Supply as Relevant
A Completed Application Form	CD
Clear & Detailed Proposal (max. 3 A4 typed pages)	DVD
CV/Biog of Professional Practitioners/Groups to be involved*	Video
Timescale/Schedule	Catalogue(s)
SAE (suitable for return of application if required)	Photographs
Examples which demonstrate your track record	Publications
	Reviews
	Scripts
	If applicable
	Confirmation of professional practitioners involvement*
	Projected Audience figures (where relevant)

Supporting information/documentation should be clearly labelled.

*The involvement of professional practitioners could mean for example that a professional artist/practitioner works with the group in some development capacity i.e. composer with orchestra/theatre company performance/visual artist with young people etc.



Section 3 - Supporting Documentation & Declaration continued

Declaration:

I agree to abide by the criteria as set out by Wicklow County Council for this award scheme and declare that all information supplied with this application is correct.

I understand that I will be required to credit Wicklow County Council as appropriate in any publicity arising from work developed through this award opportunity.

Signed

Dated

Applications by Artists who are working with Children or Young Persons are required to have adequate child protection policies and measures in place. All participating facilitators and practitioners must adhere to current vetting procedures which includes reference checks and completion of a standard Declaration Form.

Compliance with the Arts Council Policy in relation to working in the arts with Children and Young Persons is essential.